

North Carolina Post-Secondary Education Complaints  
University of North Carolina System Office  
910 Raleigh Road  
Chapel Hill, NC 27515-2688

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## Student Complaint Form

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To file a complaint concerning a postsecondary institution offering degree programs in North Carolina, please fill out and email this form to [studentcomplaint@northcarolina.edu](mailto:studentcomplaint@northcarolina.edu) or mail it to the Office of Post-Secondary Education Complaints at the address listed above. Additionally, please include a Regarding Line entitled Student Complaints.

### **Person Filing Complaint**

Last Name: \_\_\_\_\_ First: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**CHECK THIS BOX IF YOU WANT TO REMAIN ANONYMOUS**

### **Information About the Institution Your Complaint is Against**

Name of Institution: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Website: \_\_\_\_\_ Telephone: \_\_\_\_\_

### **Enrollment Information**

Student Name while Enrolled: \_\_\_\_\_

Name of Degree Program: \_\_\_\_\_

Enrollment Dates: \_\_\_\_\_

Student Status:

Currently Enrolled  Withdrawn  Terminated  Graduated  None of the Above

Graduation or Expected Graduation Date: \_\_\_\_\_

**Details of Complaint**

Please provide details of your complaint. Include dates, persons, and any pertinent information to resolve your complaint. Use additional pages if needed.

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Have you attempted to resolve this matter with the institution? Yes  No

If yes, with whom did you speak?

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date of Communication: \_\_\_\_\_

What were the results of this communication? Use additional pages if needed.

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What is your desired outcome? Use additional pages if needed.

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